

**BEFORE THE BOARD OF DIRECTORS OF THE ISLAND COUNTY EMERGENCY SERVICES COMMUNICATIONS CENTER (I-COM), ISLAND COUNTY, WA**

**IN THE MATTER OF )  
ESTABLISHING OWNERSHIP )  
OF COMMUNICATIONS )  
RECORDS )**

**RESOLUTION # I-COM 17-06**

**WHEREAS**, Island County Emergency Services Communications Center is organized and exists as a separate legal entity exclusively for the provision of police, fire and emergency medical services support communication and related purposes as an interlocal agency under Chapter 39.34 RCW;

**WHEREAS**, the Island County Emergency Services Communications Center is authorized by RCW 39.34.030 to specify the manner of acquiring, holding and disposing of real and personal property used in the joint or cooperative understanding;

**WHEREAS**, the Interlocal Agreement for Island County Emergency Services Communications Center entered into in 1993 establishes the position of Director of Emergency Services Communications Center and provides that one of the duties of the Director is the creation and safeguarding of communication records;

**WHEREAS**, the Interlocal Agreement the Island County Emergency Services Communications Center entered into in 1993 provides that any equipment donated by a member party for use by Island County Emergency Services Communications Center shall remain the property of that party; and

**WHEREAS**, the parties and residents of Island County would benefit in terms of efficiency, coordination, effectiveness and economy from a system providing that each member agencies owns and retains title to the communication records created and safeguarded by Island County Emergency Services Communications Center for the benefit of that signatory party, and that Island County Emergency Services Communications Center does not own or acquire title to the communications records,

**NOW, THEREFORE, BE IT RESOLVED** by the member agencies, as follows:

1. Each member agency retains ownership and title of the communication records generated and safeguarded by Island County Emergency Services Communications Center at the request of and in cooperation with that member agency, and Island County Emergency Services Communications Center does not own or acquire any title to the communications records.

2. It shall be the prerogative and the responsibility of each member agency to respond to requests for access to or copies of communications records in the possession of Island County Emergency Services Communications Center, and it shall not be the responsibility or the prerogative of Island County Emergency Services Communications Center to respond to said requests for access to or copies of communications records.

APPROVED AND ADOPTED this 3 day of March April, 2006

**ISLAND COUNTY EMERGENCY SERVICES  
COMMUNICATIONS CENTER (I-COM)**



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**Bob Elliot, CHAIRMAN  
Board of Directors**

**BEFORE THE BOARD OF DIRECTORS OF THE ISLAND COUNTY EMERGENCY SERVICES COMMUNICATIONS CENTER (I-COM), ISLAND COUNTY, WA**

**IN THE MATTER OF )  
APPOINTING A )  
PUBLIC RECORDS OFFICER )**

**RESOLUTION No. I-COM 33-11**

**WHEREAS**, Chapter 42.56 RCW Public Records Act requires compliance by all state and local agencies, which includes Island County Emergency Services Communications Center (I-COM), a special purpose district; and

**WHEREAS**, the Board of Directors of Island County Emergency Services Communications Center is authorized by RCW 42.56.580 to appoint a public records officer whose responsibility is to serve as a point of contact for members of the public in requesting disclosure of public records and to oversee the agency's compliance with the public records disclosure requirements of Chapter 42.56 RCW; and

**WHEREAS**, in compliance with the statute, the Board of Directors takes the following action:

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Island County Emergency Services Communications Center (I-COM) hereby appoints the I-COM Director as the public records officer under Chapter 42.56 RCW. The public records officer may be reached during the normal business hours of Island County Emergency Services Center (I-COM), 9 a.m. to 5 p.m., Monday through Friday, at 840 SE Barrington Drive, Oak Harbor, WA 98277, phone 360-679-3903, fax 360-675-4717. Information is also available at I-COM's web site <http://icom911.org>

**APPROVED AND ADOPTED** this 15 day of August, 2011

**ISLAND COUNTY EMERGENCY SERVICES  
COMMUNICATIONS CENTER (I-COM)**



**Sheriff Mark Brown, CHAIRMAN  
Board of Directors**

**BEFORE THE BOARD OF DIRECTORS OF THE ISLAND COUNTY EMERGENCY SERVICES COMMUNICATIONS CENTER (I-COM), ISLAND COUNTY, WA**

**ORDER REGARDING )  
INDEX OF RECORDS )**

**RESOLUTION No. I-COM 34-11**

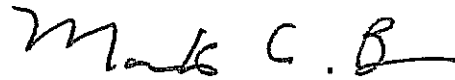
**WHEREAS**, Chapter 42.56 RCW Public Records Act requires compliance by all state and local agencies, which includes Island County Emergency Services Communications Center (I-COM), a special purpose district; and

**WHEREAS**, the Board of Directors of Island County Emergency Services Communications Center is authorized by RCW 42.56.070 (4)(a) to issue a formal order specifying why development of an index of its records would be unduly burdensome or interfere with agency operations;

**NOW, THEREFORE, BE IT RESOLVED** and hereby Ordered that the Board of Directors of Island County Emergency Services Communications Center (I-COM) finds that to develop an index of records as specified in RCW 42.56.070 would be unduly burdensome and costly to member agencies and the general taxpaying public, and interfere with public safety communications operations, because of the complexity and diversity of I-COM operations and the resulting volume of correspondence, reports, surveys, staff studies and other materials. I-COM will make available for public inspection and reproduction all indexes maintained for agency use.

**APPROVED AND ADOPTED** this 1<sup>st</sup> day of August, 2011

**ISLAND COUNTY EMERGENCY SERVICES  
COMMUNICATIONS CENTER (I-COM)**



**Sheriff Mark Brown, CHAIRMAN  
Board of Directors**